

Job Announcement for Instructor of English in the Higher Education Center

1. Position and number of openings

Lecturer or Associate Professor (1 opening)

2. Duties

- (1) Teaching English classes in the General Education curriculum;
- (2) Planning and management of General Education English classes;
- (3) Conducting education-related research and curricular development;
- (5) Other duties related to English education.

3. Employment status and compensation

- (1) Regular (full-time), under Kagawa University faculty appointment regulations (Contract will be 5 years with the possibility of renewal; upon renewal, the position will become permanent (with no contract))
- (2) Affiliation: Kagawa University Higher Education Center
- (3) Compensation will be determined according to Kagawa University staff salary regulations; An annual wage plan will be applied.

4. Qualifications

- (1) Applicants who have completed (or are expected to complete) a doctoral program (PhD), or possess equivalent or higher qualifications, are desirable.
- (2) Applicants should have a background in English language teaching, applied linguistics, or a related field. Additionally, the applicant should have achievements in educational research related to the duties mentioned in 2 above.
- (3) Applicants should have enthusiasm for improving foreign language education.
- (4) Applicants should have enthusiasm for carrying out the work of the Higher Education Center.
- (5) Applicants whose first language is not Japanese should have sufficient Japanese proficiency to carry out their work-related duties without difficulty.

5. Date of employment

Employment will begin on April 1, 2025.

6. Submission deadline

September 30 (Monday), 2024 by 5:00 PM (Materials must be received at our university by this date and time.)

7. Materials to be submitted

- (1) Curriculum Vitae (1 copy)
- (2) Research history (1 copy)
- (3) Up to 5 major publications (copies or offprints acceptable). These may include books, graduation theses, and papers published in academic journals. (1 copy per publication)
- (4) One summary of each of the 5 major publications (about 400 Japanese characters or 200 words in English)
- (5) A statement of your aspirations if hired by Kagawa University (about 2,000 Japanese characters or 1,000 words in English). (1 copy)
- (6) History of academic society activities, social activities, and educational activities (1 copy)
- (7) History of acceptance for grants-in-aid, including JSPS Scientific Research grants-in-aid and other funding (1 copy)

* For (1), (2), (6), and (7), please download the forms posted on the Higher Education Center homepage

(<https://www.kagawa-u.ac.jp/high-edu/>)

* In principle, submitted forms, etc., will not be returned. Following Kagawa University's confidentiality policies, these materials will not be used for any purposes apart from the selection process.

8. Place to submit materials

Please send all materials by registered mail to the following address:

Center Chair
Higher Education Center
Kagawa University
1-1 Saiwai-cho
Takamatsu, Kagawa 760-8521

* On the envelope, please write "Application for Instructor of English" in red ink.

9. Selection process

1st phase: review of materials; 2nd phase: mock lesson and interviews

Successful candidates in the first phase will be contacted by email for a mock lesson/interview at Kagawa University (travel expenses will be paid by the applicant). Depending on circumstances, mock lessons/interviews may have to be conducted online.

10. Mock lesson/interview dates

Applicants will be informed of the mock lesson/interview date by email.

11. Hiring decision

When the selection process has been completed, applicants will be informed of the hiring decision.

12. Other

(1) As part of our human resources and salary management reform, Kagawa University is actively promoting the recruitment of young faculty members to enhance academic research and education.

(2) When applicants with similar qualifications and achievements apply for the same position, the hiring decision may be influenced by our commitment to ensuring the gender balance of employees at Kagawa University.

(3) New employees with less than three years of university work experience will be required to participate in Kagawa University's New Faculty Training Program.

13. Contact

Inquiries regarding this application should be directed to:

Educational Supporting Division
Kagawa University
1-1 Saiwai-cho, Takamatsu
Kagawa 760-8521

E-mail: syugaku-h@kagawa-u.ac.jp